APPROVED

Agenda

463rd Meeting of the

Illinois Community College Board

Harry L. Crisp II Community College Center

Second Floor Conference Room

401 East Capitol Avenue

Springfield, IL

## December 6, 2024

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the December 6, 2024, meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chair Lopez called the Board meeting to order at 9:30 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Maureen Banks, Mara Botman, Craig Bradley, An-Me Chung, Marlon McClinton, Larry Peterson, Teresa Garate, and Sylvia Jenkins were present. Lisa Dziekan, Aubrey Hebenstreit, student board member, and George Evans attended virtually and will be voted into the meeting. A quorum was declared.

**Item #2 - Announcements and Remarks by Dr. Lazaro Lopez, Board Chair**

Chair Lopez welcomed everyone to the December 6th Board meeting. He took a moment to express his deepest gratitude to the Board members and ICCB staff for their dedication to the mission of the Illinois Community College Board and the broader community college system. He then went on to highlight ways

the ICCB has advanced the Board goals and supported the system: the focus on equity and inclusion has helped ensure that the colleges remain accessible to all, providing opportunities for students from every background to succeed; the work to smooth transitions, whether from high school to college, from two-year to four-year institutions, or into the workforce—has been instrumental in creating clear and attainable pathways for students; the dedication to economic and workforce development has supported programs that align with the state’s evolving industry needs, fostering stronger connections between education and employment. For example, ICCB’s “Behind Every Employer Campaign” has worked to connect the Illinois Community College System and its adult education provider network to increase awareness among employers, with over 100 employer leads shared with colleges and 3.35 million impressions (and over 5,000 clicks) across Meta and LinkedIn.

Chair Lopez acknowledged the new Board member, Ms. Lisa Dziekan. She was unable to attend this meeting; however, she will attend in January. Student Board Member Aubrey Hebenstreit could not attend today's meeting due to finals, but she has resigned her seat as she will be leaving Lakeland College and enrolling at the University of Illinois in Springfield in the Spring. While she was not with the Board for very long, she did a great job, and ICCB wishes her the best.

Chair Lopez mentioned how important the Illinois Community College Funding Working Group work is and has been. There has been a lot of explanation on how the system is funded and what the important elements of that discussion is by participating in these meetings. There has been a lot of clarity emerging around needs and plenty of additional work that we must take on.

As the ICCB prepares for the upcoming General Assembly session, the focus must remain on advocating for the community college system amid the broader fiscal challenges facing Illinois. The projected $3.2 billion deficit presents significant obstacles, but it also underscores the importance of our role in driving economic growth and opportunity. As the largest workforce training provider in the state, community colleges are part of the solution.

The IL Community College Board is changing the location of the January 31, 2025 Board meeting from its usual location at the Harry L. Crisp II Community College Center in Springfield to the Illinois Central College (ICC) campus. The change in venue will provide an opportunity for Board members to tour a facility of the ICC campus.

**Item #2.1 - January 31, 2024 Board Meeting Location Change**

Mara Botman made a motion, which was seconded by Teresa Garate, to approve the following motion:

The Illinois Community College Board herby changes the location of the January 31, 2025 Board meeting location to Illinois Central College in Peoria.

The motion was approved via unanimous voice vote.

**Item #3 - Board Member Comments**

There were no Board comments

**Item #3.1 - Illinois Board of Higher Education Report**

Dr. Sylvia Jenkins stated the last meeting was held on November 13, 2024 at Lake Land Community College and the University of Illinois Chicago. A lengthy report was given by Lorenzo Baber, Ph.D., Professor of Higher Education, Department of Education, Organization, Policy and Leadership | Director, Office of Community College Research and Leadership, UIUC and OiYan Poon, Ph.D., Co-Director, College Admissions Futures Co-Lab, Adjunct Associate Professor, Department of Education, Organization, Policy and Leadership, University of Maryland, College Park and UIU, on Equity Plans and Practices Update. The Board also approved many items including the approval of New Units of Instruction for the Community Colleges and the Non-Instructional Capital Improvement Project.

**Item #3.2 - ICCB's Adequacy and Equity in Community College Funding Work Group**

Larry Peterson reported the Working Group held its 3rd meeting on November 15th in Schaumburg and in conjunction with the ICCTA meeting. There was also a joint subcommittee meeting on December 4th. Over the course of the past few meetings, the group has been coalescing around some proposed recommendations. During this meeting, the Group heard from the Partnership for College Completion who discussed how underfunded the system is and shared a report they released that made that point, arguing for full funding of the community college system. The proposed recommendations:

* + The first is really about a lot of analysis, particularly around some areas the true cost of instruction, alternatives to the credit hour, infrastructure, and deferred maintenance, among other areas.
  + The second recommendation is focused on the establishment of a base funding amount for operating a college.
  + The third recommendation centers on meeting equity needs for students and providing flexibility for institutions to meet those needs.
  + The fourth recommendation focuses on stabilizing (“fixing”) equalization.
  + The fifth recommendation is about building some consistency around dual credit.

The next meeting is January 23rd in Chicago, where the working group will be voting on these recommendations. The plan is for the Board to get the final report in March from this group. As a board, these recommendations will have to prioritize across these many areas.

**Item #4 – Executive Director Report**

Executive Director Brian Durham started by introducing new hires for the ICCB staff: Daniel Adjei-Mantey, LeNie Adolphson, Courtney Hamm, Katie Velez, Sarah VanKirkley, Stephanie Sloan, Bright Akuamoah Boateng, Ahja Howard, Simon, Latorya Simon, Shontae Lane, and Mark Mesle.

He went on to state that ICCB staff had a lengthy meeting with Governor Pritzker discussing priorities for the community college system, enrollment and how AI opportunities will be integrated into the community colleges.

The ICCB staff is working closely with Board member Teresa Garate on the substance abuse training grant.

ICCB staff distributed equity plans to the community colleges and are now looking at next steps.

**Item #5 - Advisory Organizations**

**Item #5.1 - Illinois Council of Community College Presidents**

There was no report.

**Item #5.2 - Adult Education and Family Literacy Council**

Dr. Margaret Segersten provided an update on the Advisory’s various committee's work. The key areas of focus included alternative placement for students, high school equivalency analysis, and revising the funding formula methodology.

**Item #5.3 - Illinois Community College Trustees Association**

Mr. Jim Reed discussed the strategic plan for 2025-2027 and legislative priorities. There was an emphasis on the community college baccalaureate, enhancing transfer and articulation policies, and preparing for the future workforce.

**Item #5.4 – Student Advisory Council**

Ms. Aubrey recently resigned from her position as Student board member. She will be graduating and enrolling in the University of Illinois in Springfield. There was no report.

**Item #5.5 - Illinois Community College Faculty Association**

Dr. Julia Dilbert was unable to attend the meeting.

**Item #6 - Committee Reports**

**Item #6.1 - Finance, Budgeting, Accountability and External Affairs**

The committee met on the morning of December 6th at 8:00a with Larry Peterson, Sylvia, Jenkins, Teresa Garate, and An-Me Chung in attendance. The following items were discussed: Marketing & Communications Update: going to have a bigger space in the State fair in 2025, community colleges participated in a food drive recently; Adoption of Spring 2025 Legislative Agenda; Fiscal Year 2025 Grants Update; Fiscal Year 2026 Budget Development; Fall 2023 Enrollment Report; Illinois Postsecondary Profiles (Higher Education Data Dashboard) Update; and Administrative Rules Update.

**Item #6.1a - Fall 2024 IL Community College Opening Enrollment Report**

Nathan Wilson shard information from the Fall 2024 Illinois Community College Opening Enrollment Report. Specifically, Fall 2024 enrollment by instructional categories and other areas were examined. Additionally, preliminary analysis by demography was provided as well as enrollment comparisons to trends nationally.

**Item #6.1b - Spring 2024 Legislative Agenda**

Craig Bradley made a motion, which was seconded by Teresa Garate, to approve the following motion:

The Illinois Community College Board hereby approves the following Spring 2025 Legislative Agenda and authorizes board staff to introduce legislation to enact Agenda:

1. Transfer Transparency
2. Community College Baccalaureate Degree
3. ICCB Student Board Member Scholarship
4. Sexual Misconduct Climate Survey

The motion was approved via unanimous voice vote.

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At this time, the Board took a break at 10:54 a.m. and returned at 11:00 a.m.

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**Item #6.2 - Academic, Workforce, and Student Support**

The committee met on the morning of December 6th at 8:00a with Mara Botman, Marlon McClinton, Maureen Banks, and Craig Bradley in attendance. The committee discussed the following: Career & Technical Education Report; Department of Energy Grant; High School Equivalency Rules; and New Units of Instruction.

**Item #7 - Fiscal Year 2026 ICCB Budget Recommendations**

ICCB staff gave a brief presentation on the Illinois Community College Board’s fiscal year 2026 operations, grants, and capital budget requests. These reflect funding for core priorities and is consistent with the Board’s goals. The request focuses on increasing access and success for low-income and minority students; expanding opportunities for workforce training programs that are critical to moving people out of poverty and addressing workforce shortages; and increasing the state’s investment in the community college system to ensure colleges have the resources needed for student success. The capital budget request contains three components: recommended funding allocations to all projects that have been appropriated but not funded, capital renewal grants, and college specific projects. The Board then voted on the Fiscal Year 2026 ICCB Budget Recommendations.

Marlon McClinton made a motion, which was seconded by Maureen Banks to approve the following item:

The Illinois Community College Board hereby:

1. Approves the fiscal year 2026 Operations and Grants Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;

2. Approves the fiscal year 2026 Capital Budget Request for the Illinois Community College System as presented in the attached Table 3 and Table 4;

3. Authorizes the submission of the requests to the Illinois Board of Higher Education; and

4. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

The motion was approved via unanimous voice vote.

**Item #8 - New Units**

Sylvia Jenkins made a motion, which was seconded by Marlon McClinton, to approve the following motion:

**Item #8.1 -** **Carl Sandburg College, Harper College, Southwestern Illinois College**

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

**Carl Sandburg College**

* Automotive Technology Associate of Applied Science (A.A.S.) degree (61 credit hours)

**Harper College**

* Associate in Fine Arts (AFA): Music Production (67 credit hours)

**Southwestern Illinois College**

* Cannabis Cultivation and Processing Certificate (32 credit hours)

The motion was approved via unanimous voice vote.

**Item #9 - Adoption of Minutes**

Mara Botman made a motion, which was seconded by Craig Bradley, to approve the following motion:

**Item #9.1 - Minutes of the September 27, 2024 Board Meeting**

The Illinois Community College Board hereby approves the Board minutes of the September 27, 2024, meeting as recorded.

**Item #9.2 - Minutes of the September 27, 2024 Executive Session**

The Illinois Community College Board hereby approves the Executive Session minutes of the September 27, 2024 meeting as recorded.

The motion was approved via unanimous voice vote.

**Item #10 - Consent Agenda**

Maureen Banks made a motion, which was seconded by Marlon McClinton, to approve the following item:

**Item #10.1 - Illinois Community College Board January 2025 Regulatory Agenda**

The Illinois Community College Board hereby approves the January 2025 Regulatory Agenda listed below:

ILLINOIS COMMUNITY COLLEGE BOARD

JANUARY 2025 REGULATORY AGENDA

1. Part (Heading and Code Citations): Administration of the Illinois Public Community College Act, 23 Ill. Adm. Code 1501
   1. Rulemaking:
      1. Description: The Board proposes amending its administrative rules to implement statutory changes enacted in P.A. 102-1046 and P.A. 103-0940. More specifically, the Board proposes to eliminate the requirement for community colleges to submit an annual Underrepresented Groups report and replace the requirement with rules regarding community college equity plans. The Board also proposes revisions to administrative rules on advisory organizations to the ICCB.
      2. Statutory Authority: Public Community College Act [110 ILCS 805]
      3. Scheduled meeting/hearing dates: None have been scheduled.
      4. Date agency anticipates First Notice: February 2025
      5. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small businesses, small municipalities, or not for profit corporations.
      6. Agency contact person for information:

Illinois Community College Board

Attn: Matt Berry

401 East Capitol Avenue

Springfield IL 62701-1711

(217) 785-7411

[Matt.Berry@illinois.gov](mailto:Matt.Berry@illinois.gov)

* + 1. Related rulemakings and other pertinent information: None
  1. Rulemaking:
     1. Description: The Board proposes amending its administrative rules to implement statutory changes enacted in P.A. 103-0159 with regards to community college out-of-district tuition.
     2. Statutory Authority: Public Community College Act [110 ILCS 805]
     3. Scheduled meeting/hearing dates: None have been scheduled.
     4. Date agency anticipates First Notice: May 2025
     5. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small businesses, small municipalities, or not for profit corporations.
     6. Agency contact person for information:

Illinois Community College Board

Attn: Matt Berry

401 East Capitol Avenue

Springfield IL 62701-1711

(217) 785-7411

[Matt.Berry@illinois.gov](mailto:Matt.Berry@illinois.gov)

* + 1. Related rulemakings and other pertinent information: None
  1. Rulemaking:
     1. Description: Beginning in 2025, the Board will establish a five-year schedule for the complete review of its administrative rules.
     2. The board plans to review and potentially amend its administrative rules contained in subparts E (Finance) and F (Capital Projects).
     3. Statutory Authority: Public Community College Act [110 ILCS 805]
     4. Scheduled meeting/hearing dates: None have been scheduled.
     5. Date agency anticipates First Notice: July 2024
     6. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small businesses, small municipalities, or not for profit corporations.
     7. Agency contact person for information:

Illinois Community College Board

Attn: Matt Berry

401 East Capitol Avenue

Springfield IL 62701-1711

(217) 785-7411

[Matt.Berry@illinois.gov](mailto:Matt.Berry@illinois.gov)

* + 1. Related rulemakings and other pertinent information: None
  1. Rulemaking:
     1. Description: The Board proposes the adoption of new administrative rules that codify the Board’s processes and procedures for administration of the postsecondary career and technical education program.
     2. Statutory Authority: Public Community College Act [110 ILCS 805]
     3. Scheduled meeting/hearing dates: None have been scheduled.
     4. Date agency anticipates First Notice: October 2025
     5. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small businesses, small municipalities, or not for profit corporations.
     6. Agency contact person for information:

Illinois Community College Board

Attn: Matt Berry

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* + 1. Related rulemakings and other pertinent information: None
  1. Rulemaking:
     1. Description: In June 2024, the Board established an Adequacy and Equity in Community College Funding Work Group to examine community college funding and develop a set of recommendations to the Board aimed at improving the adequacy and equity of funding for community colleges in Illinois. The Work Groups report is due to the Board in March 2025. As the Board considers the recommendations from the Work Group and additional action steps, changes to administrative rules governing community college funding may be necessary.
     2. Statutory Authority: Public Community College Act [110 ILCS 805]
     3. Scheduled meeting/hearing dates: None have been scheduled.
     4. Date agency anticipates First Notice: October 2025
     5. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small businesses, small municipalities, or not for profit corporations.
     6. Agency contact person for information:

Illinois Community College Board

Attn: Matt Berry

401 East Capitol Avenue

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[Matt.Berry@illinois.gov](mailto:Matt.Berry@illinois.gov)

* + 1. Related rulemakings and other pertinent information: None

1. Part (Heading and Code Citations): Adult Education (23 Ill. Adm. Code 1505)
   1. Rulemaking:
      1. Description: The Board proposes the adoption of new administrative rules that codify the Board’s processes and procedures for administration of the adult education program.
      2. Statutory Authority: Public Community College Act [110 ILCS 805]
      3. Scheduled meeting/hearing dates: None have been scheduled.
      4. Date agency anticipates First Notice: December 2025
      5. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small businesses, small municipalities, or not for profit corporations.
      6. Agency contact person for information:

Illinois Community College Board

Attn: Matt Berry

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* + 1. Related rulemakings and other pertinent information: None

The motion was approved via unanimous voice vote.

**Item #11 - Information Items**

There was no discussion.

**Item #11.1 - Fiscal Year 2025 Financial Statements**

**Item #11.2 - Fiscal Year 2024 Career and Technical Education Annual Report**

**Item #11.3 - Basic Certificate Program Approval approved on behalf of the Board by the**

**Executive Director**

**Item #11.4 - Proposed Amendments to the Illinois Community College Board Administrative Rules**

**Item #11.4a - High School Equivalency Rules**

**Item #11.4b - Lincoln’s Challenge Rules**

**Item #12 - Other Business**

There was no other business.

**Item #13 - Public Comment**

There was no public comment.

**Item #14 - Executive Session**

The Board did not go into Executive Session.

**Item #15 - Executive Session Recommendations**

There were no recommendations.

**Item #15.1 - Employment/Appointment Matters**

**Item #16 - Approval of the Executive Director Employment Agreement**

Craig Bradley made a motion, which was seconded by Sylvia Jenkins, to approve the following motion:

It is recommended that the following motion be adopted: The Board hereby approves the proposed Employment Agreement between Dr. Brian Durham and the Board, effective immediately.

A voice vote was taken with the following results:

Maureen Banks Yea Sylvia Jenkins Yea

Mara Botman Yea Marlon McClinton Yea

Craig Bradley Yea Larry Peterson Yea

An-Me Chung Yea Lazaro Lopez Yea

Teresa Garate Yea

The motion was approved via unanimous voice vote.

**Item #17 - Adjournment**

Mara Botman made a motion, which was seconded by Maureen Banks, to adjourn the Board meeting at 11:33 a.m.

The motion was approved via unanimous voice vote.